

Support Referral

Your personal information is being collected in accordance with Section 39 (4) of the Family Law Act and will be used to provide you with services relating to child/spousal support. It will not be used for any other purposes unless authorized under the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015). Under ATIPPA, 2015 personal information is protected under section 64 (1) and you have the right to access your personal information held by the departments, and to request the correction of your personal information if there has been an error or omission. Any inquiries about the use and protection of this personal information should be directed to the Access and Privacy Coordinator of the Department of Advanced Education, Skills and Labour. A listing of departmental coordinators and their contact information can be found at: www.atipp.gov.nl.ca/info/coordinators.html.

Any person applying for or in receipt of Income Support benefits must pursue all other financial resources available to him/her or a cohabitating partner. Applicants/recipients with dependent children (up to the age of 19 years or older, if circumstances warrant) or a couple with dependent children with an absent parent, are required where practical, to seek child support.

Applicant Contact Information

Name (full legal name)	Date of Birth (yyyy/mm/dd)
Address:	
Telephone number:	Other possible telephone numbers:
E-Mail address:	AESL File Number:

Information about Children

Name of Child 1:	Date of Birth (yyyy/mm/dd)
Name of the Other Parent (full legal name)	Date of Birth (yyyy/mm/dd)
Address:	
Telephone number:	Other possible telephone numbers:
E-Mail address:	
Employment /Income:	

Do you have, or did you ever have, a **Verbal/Private Agreement, Court Order** or **Domestic Contract** for child support regarding the above noted child?

- No
 Yes

Details: _____

Name of Child 2:	Date of Birth (yyyy/mm/dd)
Name of the Other Parent (full legal name)	Date of Birth (yyyy/mm/dd)
Address:	
Telephone number:	Other possible telephone numbers:
E-Mail address:	
Employment /Income:	

Do you have, or did you ever have, a **Verbal/Private Agreement, Court Order** or **Domestic Contract** regarding child support regarding the above noted child?

- No
 Yes

Details: _____

I have more than two children. (Please complete another form and attach)

Please check any of the following that are applicable:

- I have a lawyer providing me with assistance regarding these issues. My lawyer is _____.
- I am receiving services regarding these issues from Family Justice Services. My mediator is _____.
- I have filed an application with court to pursue these issues.
- I have filed an ISO (Inter-jurisdictional Support Order) application to pursue child support.
- I have a Court Order (Peace Bonds, Undertakings, Probation Orders, etc.) that may impact my contact with the other parent(s) _____.
- I would like to discuss other extenuating circumstances that may affect me pursuing child support from _____.

I am aware that:

1. Recipients of Income Support are required by law to seek child and/or spousal support (Section 13(1) Income and Employment Support Act. SN2002). Every parent has a responsibility to financially support their children. Federal laws determine an amount of child support that a parent is required to contribute that reflects their income.
2. Support Application Social Workers (SASWs) provide assistance, education and guidance in pursuing an order/agreement for child support/spousal support.
3. There are situations when it is in the best interest of the parent/child to not pursue child support from the other parent. An assessment will be completed by a SASW.

4. Section 17(4) of the Income and Employment Support Act and Section 5 of the Regulations provide AESL with the authority to request and receive information (such as the name and address of the child's father) from a recipient of Income Support. In the event that the requested information is not provided, AESL has the authority to "vary, suspend or cancel income or employment support".
5. Section 17(4) of the Income and Employment Support Act requires that I provide AESL with the name and address of the other parent of each of the children who live with me. If this information is not provided, AESL has the authority to vary, suspend or cancel Income Support.
6. If there are any previous court orders or written agreements related to child support/spousal support, I am required to bring these documents to AESL when requested to do so.

I have read and completed this form providing information which is true to the best of my knowledge.

Signature of Applicant

Date

Please return all documents to:
Dept. of Advanced Education, Skills and Labour
Document Processing Unit
P. O. Box 8790
St. John's, NL
A1B 5E4
Fax number: (709)729-2641