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**Minutes of the 86th PACB meeting.**  
**Provincial Apprenticeship and Certification Board Meeting**  
**December 10, 2014**  
**Confederation Building, 3<sup>rd</sup> Floor Boardroom, West Block**  
**St. John's**

**BOARD MEMBERS PRESENT:**

Harry Bartlett	-	Chair
Cliff Mercer	-	Director, Apprenticeship and Trades Certification
Karen Walsh	-	At-Large Representative
Gordon Dunphy	-	At-Large Representative
Gerry Shea	-	Employee Representative
Eli Dean	-	Employee Representative
David Harris	-	Employer Representative
Travis White	-	Employer Representative – (Alternate)
Karen Rowe	-	At-Large Representative
Craig Randell	-	Employer Representative
Annie Randell	-	At-Large Representative

**BOARD MEMBERS ABSENT:**

Mike Lee	-	Employer Representative
James O'Neill	-	At-Large Representative – (Alternate)
Angela Rowsell	-	Employee Representative
Mike Goosney	-	Employee Representative
Martin Harty	-	Employee Representative- (Alternate)
James Loder	-	Employer Representative

**RECORDING SECRETARY:**

Paula Dobbin	-	Institutional and Industrial Education
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**INVITEES:**

Sandra E. Bishop	-	Manager - Industrial Training
Arthur Leung	-	Manager – Special Projects

**Call to Order:**

The Meeting commenced at 10:00 A.M. on December 10, 2014.

**1. Approval of Agenda:****MOTION:**

A motion was passed to approve the agenda as presented.

**2. Quorum/Attendance:**

The Chair confirmed that there was a full quorum for this meeting.

**3. Approval of PACB Minutes 85<sup>th</sup> Meeting:****MOTION:**

A motion was passed to adopt the minutes of the 85<sup>th</sup> meeting as presented.

**4. Business Arising from Minutes****4.a Update on PTAC/ATAC remuneration/recognition**

Cliff had discussed the updates on the PTAC/ATAC and how it is moving forward and the positive feedback he is receiving. The first ATAC meeting for Bricklayer started yesterday, December 9th and so far it is going well and people are totally engaged. It is a historic moment and all feedback and involvement have been positive.

Cliff also discussed the remuneration rate change to \$25.00 an hour to a maximum \$200.00 a day for time attending meetings, plus a provincial per diem for expenses based on treasury board guidelines

**4.b Iron Workers and Cement Finisher-Hebron Requirements – Ratios - Update**

An information memo by Arthur Leung detailing the numbers of apprentices and the ratio for the Hebron Project was presented to the board.

**5. Routine Business****5.a Plans of Training(POT)**

No new Plan of Training up for discussion in this meeting.

## 5.b Accreditations

### 5.b.i One-3 year initial and three – 5 year re-accreditations

Accreditation reports were presented to the board by Cliff Mercer.

Gord Dunphy raised concern about the number of students in some classes. Gerry Shea had asked when the first annual maintenance report is due. The response was it will be on the first anniversary when the accreditation was granted.

**MOTION:**

Motion by Annie Randell seconded by Eli Dean to approve Entry Level Construction/Industrial Electrical program, College of North Atlantic Carbonear for a 5 year re-accreditation expiring November 18, 2019. Motion Passed

**MOTION**

Motion by Gerry Shea and seconded by Dave Harris to approve Entry Level Hairstylist program, Woodford Training Centre, Conception Bay South for a 5 year re-accreditation expiring October 6, 2019. Motion Passed

**MOTION:**

Motion by Karen Walsh and seconded by Gordon Dunphy to approve Entry Level Construction/Industrial Electrical program, College of the North Atlantic, Labrador West for a 3 year accreditation expiring November 24, 2017. Motion Passed

**MOTION:**

Motion by Eli Dean and seconded by Karen Walsh to approve Entry level Carpentry, College of the North Atlantic, Carbonear for a five year re-accreditation. Expiring October 7, 2019. Motion Passed

### 5.c Block Exam – Stats info

A chart on the statistics was provided as an update on the 10 High Use Trades. For information purpose only.

### 5.d Report on Advisory Committee Activities

A list of Advisory Committee Activities that were held from May 29-November 24, 2014 was presented to the Board by Cliff Mercer.

### 5.e Transfer Guide

Work has been completed to compare courses in the Electrical Engineering Technology (Power & Controls) and Industrial Electrician programs. The matrix is available on our AES website where individuals can view credit transfer for each course.

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**This transfer of credits process will replace the need for individuals to attend and be assessed via the Prior Learning Assessment (PLA) process at a college. Cliff mentioned that the transfer guide is all inclusive, stay within the bounds of any occupation from college to university to set guidelines.**

## **6. New Business**

### **6.a AWP/AAHP**

**Cliff presented information on the AWP which was set up 3 years ago and is funded by Nova Scotia 100% until the end of term which is March 2015. As of April 1<sup>st</sup>, 2015 New Brunswick has agreed to take the lead role.**

### **6.b CCDA and AAC Update**

**Cliff and Harry had discussions on their meetings and gave updates and discussions on their input and views of how progress is going.**

## **7. Date and Location of next meeting**

**The next meeting is scheduled to take place on March 10, 2015, in St. John's.**

## **8. Action**

**The minutes for the 85<sup>th</sup> Meeting, Section 5a.vii, Direct Entry needs to be added to clarify the level for the apprentice.**

## **9. Adjournment at 11:45am.**



