
Minutes of the 87th PACB Meeting
Provincial Apprenticeship and Certification Board Meeting
March 10, 2015
Confederation Building, 3rd Floor Boardroom, West Block
St. John's

BOARD MEMBERS PRESENT:

Harry Bartlett	-	Chair
Karen Walsh	-	At-Large Representative
Gordon Dunphy	-	At-Large Representative
Karen Rowe	-	At-Large Representative
James O'Neill	-	At-Large Representative – (Alternate)
Gerry Shea	-	Employee Representative
David Harris	-	Employer Representative
Craig Randell	-	Employer Representative
James Loder	-	Employer Representative
Travis White	-	Employer Representative – (Alternate)
Mike Lee	-	Employer Representative
Annie Randell	-	At-Large Representative

BOARD MEMBERS ABSENT:

Eli Dean	-	Employee Representative
Martin Harty	-	Employee Representative- (Alternate)
Angela Rowsell	-	Employee Representative
Mike Goosney	-	Employee Representative

RECORDING SECRETARY:

Paula Dobbins

INVITEES:

Sandra Bishop	-	Manager - Industrial Training (ATCD)
Arthur Leung	-	Manager – Special Projects (ATCD)
Dean Byrne	-	Program Development Specialist Standards & Curriculum

Call to Order:

The Meeting commenced at 10:05 A.M. on March 10, 2015

On behalf of the Board, the Chair sent his condolences to Laura and her family on the passing of her husband, Doug Cowan.

The Chair updated the Board on Cliff Mercer's retirement celebration and he will be missed and looking forward to the new director being a part of the meetings.

1. Approval of Agenda:**MOTION:**

A motion was passed to approve the agenda as presented.

The following agenda items were added:

- Karen Walsh: Discussion on incorporating safety courses in the Plan of Training (POT) and the cost associated with doing so.
- Gord Dunphy: Length of the current refresher course from an 8 week program down to a 6 week program.

2. Quorum/Attendance:

The Chair confirmed that there was a full quorum for this meeting.

3. Approval of PACB Minutes 86th Meeting: no admission or changes**MOTION:**

A motion was passed to adopt the minutes of the 86th meeting as presented. Motion by Mike Lee and seconded by Gord Dunphy

4. Business Arising from Minutes

N/A

5. Routine Business**a) Plans of Training****i. AAHP-Bricklayer**

Dean Byrne presented the new harmonized Atlantic Apprenticeship Curriculum Standard for Bricklayer. The changes for NL include:

- A reduction in the required hours from 7200 to 6000 for apprentices;
- Trade Qualifier 9000 hours to 8000 hours;
- New Apprenticeship Block 1

The required hours may change again pending the results of the CCDA National Harmonized Apprenticeship project.

MOTION:

Motion by Karen Walsh and seconded by Mike Lee to accept the new Atlantic Apprenticeship Curriculum Standard for Bricklayer.

i.i. AAHP - Cook

Dean Byrne presented the new Harmonized Atlantic Apprenticeship Curriculum Standard for Cook. The changes for NL include:

- New Apprenticeship Block 1

The first meeting on block exam development is scheduled for May.

Jim O'Neill expressed concerns that Direct Entry apprentices may be able to receive higher marks in the trade as a result of experience in the trade.

MOTION:

Motion by Karen Walsh and seconded by Mike Lee to accept the new Atlantic Apprenticeship Curriculum Standard for Cook .

5.b. Refrigeration and Air Conditioning Mechanic (RACM)

NL was following the 1999 curriculum. A revision of the POT was completed in 2006. In 2014 a new National Occupational Analysis and Interprovincial Guide was completed. The new 2014 Plan of Training is based upon the new national documents.

MOTION:

Motion by Annie Randell and seconded by Karen Walsh to accept the POT for RACM .

5.c. Accreditations

5.c.i One-3 year initial and six Accreditation reports:

3 Year Initial:

Heavy Equipment Operator – Central Training Academy

There were discussions and concerns with respect to instructors completing courses in a timely fashion. Currently there is no PACB policy in place requiring instructors to complete the courses. The Board agreed that a letter will be forwarded from the Board Chair to the Department's Literacy and Institutional Services division requesting additional information on training requirements for instructors.

MOTION:

Motion by Mike Lee and seconded by Karen Walsh to accept and approve the Entry Level Heavy Equipment Operator program with Central Training Academy, Badger for a 3 year accreditation expiry date November 28, 2017

5.c.ii 5 year re-accreditations

Hairstylist – Academy Canada
Welder – College of the North Atlantic
Industrial Mechanic – Industrial Mechanic
Steamfitter/Pipefitter – Steamfitter/Pipefitter
Plumber – U.A. Local 740 Training Centre
Hairstylist – Keyin College

Jim O'Neill sustained from voting on Industrial Mechanic (Millwright) and Welder.

James Loder sustained from voting on Hairstylist.

MOTION:

**Motion by Jim O'Neill and seconded by Karen Walsh to approve Entry Level Hairstylist program, Academy Canada, Kenmount Road for a 5 year re-accreditation.
Date to expire January 26, 2020**

MOTION:

**Motion by Travis White and seconded by Mike Lee to approve Entry Level Welder program, College of the North Atlantic, Corner Brook for a 5 year re-accreditation.
Date to expire: December 11, 2019**

MOTION:

**Motion by Mike Lee and seconded by Gord Dunphy to approve Entry level Industrial Mechanic, College of the North Atlantic, Corner Brook for a 5 year re-accreditation.
Date to expire: February 13, 2020**

MOTION:

**Motion by Jim Loder and seconded by James O'Neill to approve Entry/Advanced Level Steamfitter/Pipefitter, U.A. Local 740 Training Centre, Mount Pearl for a 5 year re-accreditation.
Date to expire: January 27, 2020**

MOTION:

Motion by Karen Rowe and seconded by Gord Dunphy to approve Entry Level Plumber, U.A. Local 740 Training Centre, Mount Pearl for a 5 year re-accreditation.

Date to expire January 27, 2020

MOTION:

Motion by Karen Rowe and seconded by Mike Lee to approve Entry Level Hairstylist, Keyin College St. John's for a 5 year re-accreditation.

Date to expire January 27, 2020

5.c.iii**Request for re-accreditation extensions:**

- **Cook (CNA)**
- **Powerline Technician (Dietrac)**

Re-accreditations must be approved within 6 months of the expiry date of the previous certificate, otherwise the application will be considered as a new application and subsequent approval will be for a three-year (3Y) period

The Cook re-accreditation report was due in August 2014. CNA requested that the Board extend this date due to the staffing issues at the Campus with another update to be provided at the Board meeting in June.

The Powerline Technician re-accreditation report was September 2014. Dietrac requested that the Board extend this date due to the staffing issues at the Campus with another update to be provided at the Board meeting in June.

MOTION:

Motion by James Loder and seconded by Travis White to accept the extensions of Cook and Powerline Technician for a 5 year re-accreditation with an update at the June Board meeting.

The Board Chair inquired about the past history of both colleges and emphasized the need to take responsibility for not complying to policy.

5.d. Report on Advisory Committee Activities

A list of Advisory Committee Activities that were held from December 15, 2014-February 13, 2015 was presented to the Board by Dean Byrne.

6. New Business

6.a AWP/AAHP Update

i. Registration Requirements

The only change in registration requirements is September 1, 2015 the age has to be of 18 years old in the calendar year.

ii. Completion Requirements

Sandra brought forward that there are no changes in NL and there is positive feedback on the harmonization.

iii. Curriculum Standards Model

The Atlantic Apprenticeship Curriculum Standard model will be used as the standard for NL when formatting and editing its Provincial Plans of Training. The AACS consists of a new design and will impact some of the language and terminology NL uses and how we edit and format our POT's. The new model will be used throughout Atlantic Canada.

MOTION:

Motion by Karen Walsh and seconded by Mike Lee to accept the harmonization registration requirements change.

6.b Canadian Council of Directors of Apprenticeship (CCDA) and Atlantic Apprenticeship Council (AAC) Update

CCDA- working on a national harmonization of ten trades over four years and progress is being with the four trades selected for this year.

AAC- An Atlantic Apprenticeship Mobility M.O.U. is being developed to enhance the mobility of apprentices within Atlantic Canada. Documents are being reviewed and will be brought to the DM's and Premier to sign at the June Council of Atlantic Premiers (CAP) in June, 2015.

6.c Safety Courses

Karen Walsh stated that she had a concern over safety courses required to work in the skilled trades. A two-day course costs students \$350.00. Karen stated that some students are not getting a job because they did not have the safety courses completed. Some Board members indicated that it should be considered for inclusion as part of the pre-apprentice training. Dean will check with other jurisdictions to determine if safety courses are part of their pre-employment curriculum.

6.d Refresher Program

Gord Dunphy had a concern with the 8 week refresher IP program being lowered to a 6 week program and would like to know when and why this was done. He feels that the apprentices are not successful with the 2 weeks being taken away.

This will be looked into and The Board will be informed.

7. Date and Location of next meeting

The next meeting is scheduled to take place on June 10, Corner Brook. Board members will be advised on whether we will continue with conference calls to conduct the next meeting.

8. Action Items

1. Refresher course used to be 8 week program and now it is 6 week program.
2. Dean to check out the other jurisdictions to find out if safety certification courses are offered in pre-employment curriculums.
3. The accreditation report for Plumber and Steamfitter/Pipefitter received a marginal rating regarding Safety and Lock down procedures from the accreditation team. Since safety is very important, The Board would like this to be followed up and be advised during the next meeting.
4. Sandra will generate a letter for The Chair to sign for instructors for completing courses in a timely fashion.
5. Sandra will check into the location and of the next meeting which will be held on June 10, 2015

9. Meeting adjourned by Karen Walsh and seconded by Mike Lee at 12:30 pm.